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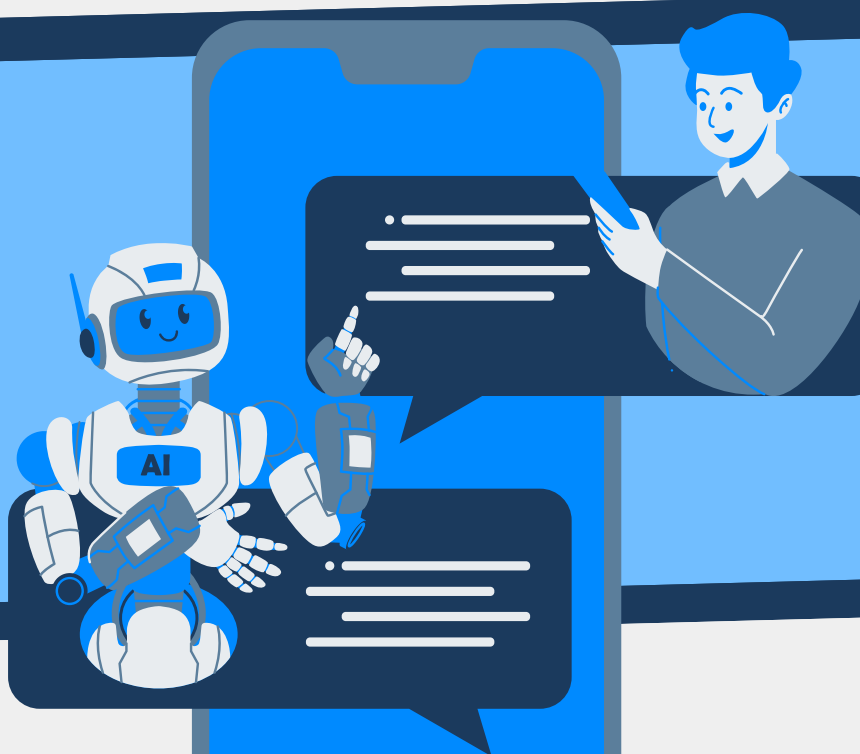
REGISTER TODAY

AI IN ACTION: PRACTICAL TOOLS FOR HIGHER EDUCATION PROFESSIONALS



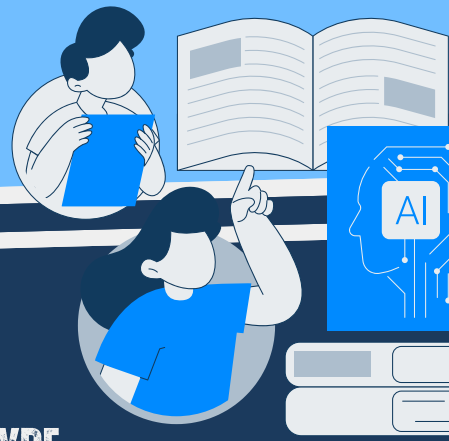
ATHENS, GR

PARTICIPATION FEE: 480€





COURSE SYLLABUS



DAY 1: AI ESSENTIALS

- * WHAT AI CAN — AND CANNOT — DO: CUTTING THROUGH THE HYPE
- * GENERATIVE AI AND THE KEY AI TOOLS

DAY 2: HANDS-ON: EVERYDAY AI TASKS

- * PROMPT ENGINEERING: HOW TO GET BETTER RESULTS FROM AI TOOLS
- * WRITING, SUMMARIZING, TRANSLATING, EDITING AND WORKING WITH DOCUMENTS
- * HANDS-ON EXERCISES WITH PRACTICAL TASKS

DAY 3: AI TASKS BY EXPERTISE/DOMAIN (3 DISTINCT - INDIVIDUALIZED TRACKS)

- * EDUCATION TRACK: AI FOR COURSE DESIGN, LESSON PLANNING, LEARNING ACTIVITIES AND STUDENT FEEDBACK
- * ADMINISTRATION TRACK: AI FOR DATA PROCESSING, COMMUNICATIONS AND WORKFLOW AUTOMATION
- * RESEARCH TACK: AI FOR LITERATURE REVIEWS, ACADEMIC WRITING SUPPORT & DATA ANALYSIS

DAY 4: AI ETHICS, ACADEMIC INTEGRITY & INSTITUTIONAL POLICY

- * BIAS, PRIVACY, DATA PROTECTION & TRANSPARENCY IN AI USE
- * ACADEMIC INTEGRITY, RESPONSIBLE AI USE AND HUMAN OVERSIGHT
- * GROUP ACTIVITY: DEVELOPING/IMPROVING INSTITUTIONAL AI GUIDELINES & POLICIES

DAY 5: RECAP, DISCUSSION & SHARING

- * KEY TAKEAWAYS, USEFUL TOOLS AND LESSONS LEARNED FROM THE WEEK
- * OPEN DISCUSSION ON EXPERIENCES, CHALLENGES AND OPPORTUNITIES FOR USING AI IN PARTICIPANTS' INSTITUTIONS
- * PARTICIPANTS SHARE ONE AI APPLICATION, IDEA OR PRACTICE THEY FOUND PARTICULARLY USEFUL AND COULD TAKE BACK TO THEIR INSTITUTION



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**2 CULTURAL
ACTIVITIES IN**

ATHENS

**WELCOME
DINNER IN THE
CITY CENTER**



**ACROPOLIS
GUIDED TOUR**



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WHAT IS INCLUDED IN THE PARTICIPATION FEE?

- ORGANIZATION AND LECTURER FEE.
- COFFEE BREAKS & ONE NETWORKING EVENT.
- ACROPOLIS' TICKETS
- EDUCATIONAL MATERIAL INCLUDING A WELCOME PACKAGE WITH LOCAL PRODUCTS AND AN ONLINE INFO PACK WITH EVERYTHING YOU NEED TO KNOW AHEAD OF YOUR ARRIVAL.



WHAT IS NOT INCLUDED IN THE PARTICIPATION FEE :

- TRAVEL COSTS
- ACCOMMODATION.
- PUBLIC TRANSPORT IN ATHENS.
- ANY MEALS NOT EXPLICITLY DESCRIBED ABOVE.
- INSURANCE (WE HIGHLY RECOMMEND THAT YOU HAVE AT LEAST THE EUROPEAN HEALTH INSURANCE CARD (EHIC) BEFORE COMING TO GREECE).

- THE PAYMENT DEADLINE IS 10 DAYS BEFORE THE EVENT.
- PLEASE DEPOSIT THE PAYMENT ONLY AFTER YOU HAVE RECEIVED SEAT AVAILABILITY CONFIRMATION FROM US!
- PAYMENT DETAILS WILL FOLLOW BY PERSONALIZED EMAIL.
- PARTICIPATION FEE IS NON-REFUNDABLE.